

Berkshire & South Buckinghamshire ASA
(A sub-region of ASA South East Region)

MINUTES OF THE EXECUTIVE COMMITTEE MEETING HELD ON 11 SEPTEMBER 2008 AT THE WINDSOR LEISURE CENTRE, STOVELL ROAD, WINDSOR, COMMENCING AT 2000HRS.

Present: R F Penfold (Hon Secretary), Mrs R Large (Asst Hon Secretary), K H Adams, N J R Brand, Mrs B I Coker, Miss S M Harrison; Mrs J Hopkins, Mrs M S Lyne, D McCreadie, D Mason, R G Prior, G Shields, F W Timms, Ms S Topchik, H H V Wilkinson.

Also present: Ms E Karlicka-Cook (Regional Director, ASA South East Region)

Apologies for absence were received from Mrs E M Adams, Mrs M M Felmingham, Mrs L M Harrison, Mrs J Hulbert, E J Lyne, Mrs P A Jack, K J Rolph, P Tanner, P M Tiley, Mrs L Tilson.

1 ELECTION OF CHAIRMAN OF MEETING

In the absence of the President, it was

RESOLVED: That Mrs J Hopkin be elected Chairman of the meeting.

(Mrs Hopkins in the Chair)

2 MINUTES

The minutes of the meeting held on 9 April 2008 were agreed and signed by the Chairman as a correct record, subject to the substitution of the word "Masters" for the word "Maters" in Minute 42.4 and the word "Nothing" for the word "Noting" in Minute 43.4.

3 MATTERS ARISING ON THE MINUTES

38/27 In view of the absence of the President, it was agreed that Mrs J Hopkins should be presented with a Past President's Badge at a convenient time to them both.

38/35A The Committee noted the decision of the President to cancel the County dinner through lack of ticket sales.

39 It was reported that ASASER's bid to the BIG Lottery Foundation, designed to secure funding, inter alia, for a partnership swimming development officer for Berkshire, had not been successful.

4 MATTERS REFERRED BY COUNCIL

The Committee considered matters referred from the Annual Council Meeting held on 17 July 2008.

A Vacancies for office holders

It was reported that there had been no nominations for the offices of Championships Assistant Hon Secretary, Hon Secretary, Diving Committee, Trophies Secretary, Hon Synchronised Swimming Competitions Secretary, Public Relations Officer and Water Polo Manager.

Mrs M S Lyne offered to continue in the role of Public Relations Officer, on the same basis as hitherto: she declined, however, to continue in the role of County Workforce Development Officer. It was acknowledged that the holder of the latter post should ideally identify what support the volunteers in the Association's assigned clubs required.

RESOLVED: 1 That the following appointment be made for the period to the Annual Council Meeting in 2009:

Public Relations Officer

Mrs M S Lyne

That consideration of the remaining vacancies be deferred, but that the Hon Secretary alert clubs to the likely outcome of no volunteer being identified for the post of Trophies Secretary.

B Vacancies for members of the Executive Committee

There were 5 vacancies for members of the Executive Committee

RESOLVED: That the Chalfont Otters, Maidenhead Marlins, Tilehurst, Windsor and Wycombe District SCs be invited to nominate persons to service as members of the Committee.

5 ELECTION OF COMMITTEES

The Committee was invited to elect committees, in accordance with Rule 8.2.5.1, and appoint a Finance Sub-Committee, in accordance with Rule 8.2.9.

The following sub-bodies were elected/appointed:

General Purposes Committee

Mrs J Hulbert*

Mrs R Large

E J Lyne

*Once her period in office as President ends.

Finance Sub-Committee

Mrs R Large

It was agreed to defer the election of the Diving, Masters, Swimming and Synchronised Swimming Committees

6 CORRESPONDENCE

The Hon Secretary apologised that the customary schedule of correspondence was not available. He reported on specific items of correspondence

The ASA South East Region had enquired whether the Association had any objection to the affiliation of a new club, the Electric Eels of Windsor SC, whose focus would be on disabled swimmers. The Officers had decided that the Association had no objection to the affiliation of the club.

The ASA South East Region had also enquired about the affiliation of a club proposed to be called Berkshire Bluesharks SC, again with a focus on swimmers with disabilities. Following discussion, the Committee agreed that, although there would be no objection to the affiliation per se of the club, it objected to the use of the name "Berkshire" in the title of the club, which might infer that the club had a particular affinity to the Association.

The ASA South East Region enquired whether the Association intended to raise a sub-regional levy in 2009. It was agreed, on the proposal of the Hon Secretary, that no sub-regional levy be imposed in 2009, notwithstanding that the Region would be phasing out its administrative grant in future years.

The ASA South East Region had advised that it would not be increasing its affiliation fees in 2009. The Committee noted, however, that the asa had decided to increase membership fees by a significant proportion.

The Hon Secretary reported his correspondence with Mr A Jones of Littlewick Green (club not known) concerning the latter's complaint about discrepancies in the published points' scores for the BAGCAT awards part way through the 2008 County competitions.

7 HON TREASURER'S REPORT

There was no report from the Hon Treasurer.

8 REPORTS OF COMMITTEES

1 General Purposes

The minutes of the meeting of the General Purposes Committee held on 23 June 2008 were received.

2 Diving

No Report

3 Masters

The Hon Secretary of the Masters' Committee reported on arrangements for the Open Meet on 4 October 2008. The Swimming Officials' Organiser sought further volunteers to officiate at the event.

4 Swimming

The Championship Hon Secretary advised that the County Championships' "pack" would be available later in the Autumn.

She reported that Windsor SC had offered to run the "No Frills" Meet on behalf of the Association

5 Synchronised Swimming

No Report.

9 REPORTS OF OFFICE HOLDERS

1 Hon Trophies' Secretary

No Report

2 Water Polo Manager

No Report

3 Public Relations Officer

The Public Relations Officer reminded those present that County shirts, for members of County teams, needed to be ordered from her in advance.

4 Swimming Officials' Organiser

The Swimming Officials' Organiser reported that there were 35 candidates for the Judge Level1 qualification presently under instruction.

She indicated that Mrs M King and Mrs P Larman would accompany the County team to the inter-county event in Sheffield, as technical officials.

10 SUB-REGIONAL DEVELOPMENT PLAN

The Hon Secretary reported that the Development Sub-Group had still yet to meet to review the Sub-Regional Development Plan.

11 ASA SOUTH EAST REGION

The Hon Secretary reported briefly on decisions of the ASASouth East Region Management Board at its meetings on 17 April, 12 May, 10 June and 9 July 2008, when the principal business had been arrangements for the regional development conference, the adoption of the operating plan, phasing out the sub-regional administration grants by 201.1/2, the ASA constitutional review and the affiliation fees for 2009.

12 REPORT OF REGIONAL DIRECTOR, ASA SOUTH EAST REGION,

The Regional Director of the ASA South East Region circulated a report on significant developments covering:

- asa and regional draft aquatic strategy
- Free swimming
- Coaching framework
- Volunteer development
- Regional Aquaforce awards
- Swim21 update
- Buckinghamshire Aquatics Development Officer - Ms C Smith would take up the post later in September 2008.
- Berkshire Return to Sport Initiative

13 RATIFICATION OF COUNTY RECORDS

The submitted claims for a County record, as set out below, were ratified.

| Sex/Age | Event | Swimmer | Club | Venue | Date | Time |
|---------|----------------------|----------|-----------------------|-----------|----------|---------|
| Men | 200m Breaststroke LC | A Willis | Bracknell & Wokingham | Sheffield | 04.04.08 | 2:18.78 |

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|--------|----------------------|----------|-----------------------|-----------|----------|---------|
| | 200m Breaststroke LC | A Willis | Bracknell & Wokingham | Belgrade | 30.07.08 | 2:15.86 |
| Boys | 100m Freestyle SC | S King | Bracknell & Wokingham | Sheffield | 26.07.08 | 54.42 |
| | 200m Freestyle SC | S King | Bracknell & Wokingham | Sheffield | 25.07.08 | 1:59.32 |
| Ladies | 100m Breaststroke LC | K Willis | Bracknell & Wokingham | Sheffield | 01.04.08 | 1:04.06 |
| | 200m Breaststroke LC | K Willis | Bracknell & Wokingham | Sheffield | 05.04.08 | 2:16.13 |
| Girls | 100m Breaststroke LC | K Willis | Bracknell & Wokingham | Sheffield | 01.04.08 | 1:04.06 |
| | 200m Breaststroke LC | K Willis | Bracknell & Wokingham | Sheffield | 05.04.08 | 2:16.13 |

14 ANY OTHER BUSINESS

- A The Committee agreed to acknowledge the significant contribution of Mr J P Sapey to the Association, as its Trophies Secretary for many years.
- B Enquiries were made as to whether the Association would be interested in promoting a County training day, for volunteer development. It was agreed to defer consideration of the matter to the next meeting, when it was hoped the President would be present, Members observing that the President would be an ideal person to lead the exercise.

There being no further business, the meeting closed at 2130 hrs.

J R Hulbert
Chairman
14th October 2008