

## **AGENDA ITEM 2: MINUTES**

### **BERKSHIRE AND SOUTH BUCKINGHAMSHIRE AMATEUR SWIMMING ASSOCIATION**

Minutes of the 91st Annual Council Meeting held on Thursday 17 July 2008 in the Thames Room at the Windsor Leisure Centre, Stovell Road, Windsor, commencing at 2000hrs and concluded at 2045hrs.

Present: President, Hon Secretary, Hon Treasurer and 14 Members as recorded in the attendance book.

Also present: Ms K Woolland (Regional Development Officer, ASASER), Ms E Swain (Partnership Swimming Development Officer, Bucks & Milton Keynes).

Apologies for absence were received from Ms J Hopkins, Mrs P A Jack, Ms E Karlicka-Cook, M Jones, G Shields, Mrs M Stalker, H H V Wilkinson.

#### **1 MINUTES**

The Minutes of the 90th Annual Council Meeting, having previously been circulated, were confirmed and signed by the President as a correct record.

Arising on the Minutes:

##### **3 Annual Accounts, 2006/7**

The Hon Treasurer confirmed that the accounts for 2006/7 had subsequently been examined, and a satisfactory report issued.

##### **11C Team Apparel for Masters**

The Hon Secretary regretted that the Executive Committee had yet to consider this matter further.

#### **2 ANNUAL REPORT OF THE ASSOCIATION, 2007/8**

The Annual Report for 2007/2008 had previously been circulated. A report by the Hon Secretary was circulated at the meeting.

Some adjustments to the text in pages 4 and 6 were mentioned.

On the proposition of Mrs R Large, seconded by Mrs M M Felmingham, it was

**RESOLVED:** That the Annual Report be received.

#### **3 ANNUAL ACCOUNTS, 2007/8**

The Hon Treasurer circulated the draft accounts of Association for the period 1 April 2007 to 31 March 2008: the report thereon of the Examiner was awaited. .

On the proposition of Mr E J Lyne, seconded by Mrs R Large, it was.

RESOLVED: That the draft accounts for the period 1 April 2007 to 31 March 2008 be received and that the report of the Examiner be submitted to the Executive Committee in due course.

#### 4 PROPOSALS TO CHANGE RULES, CHAMPIONSHIPS' CONDITIONS AND CONDITIONS FOR ESTABLISHING COUNTY RECORDS

Notice had been given of the following proposals for changes to the Association's Rules, Championships' Conditions and Conditions for Establishing County Records:

- A “That the following amendments be made to the General Championships Conditions, aside from renumbering to remove numerical gaps, and any textual corrections:
  - A To add the following words to existing Condition 3 “, except where provided in individual discipline conditions”.
  - B To amend existing Condition 9 to read “The age of competitors in Junior Individual and Team Championships shall be subject to specific discipline conditions.”
  - C To amend existing condition 10 to read “In Junior Championships the date of birth of the competitor must be stated on the entry form. In the case of Team Championships the date of birth of each competitor must be shown on the entry form or the team declaration. Birth certificates or appropriate evidence must be produced if requested by the Executive”.

Proposed by Mr Penfold (on behalf of General Purposes Committee), seconded by Mrs R Large.

Declared carried.

RESOLVED: That the Championships' Conditions of the Association be amended as set out above.

#### 5 PRESIDENT'S PLATE

The President presented the “Jubilee” Plate, for service to the County Association, to Mr R F Penfold.

## 6 ELECTION OF PRESIDENT, 2009

RESOLVED: That Mr P M Tiley be elected as President for 2009.

(It was noted that Mr Tiley would be installed in office as the final business at the meeting of the Executive Committee on 17 December 2008.)

## 7 ELECTION OF OFFICERS

RESOLVED: That the following persons be elected to the offices shown, unopposed:

Hon Secretary	R F Penfold
Hon Treasurer	Mrs M M Felmingham

## 8 ELECTION OF OFFICE HOLDERS

RESOLVED: 1 That the following persons be elected as office holders, unopposed:

Assistant Hon Secretary	Mrs R Large
Championships Hon Secretary	Mrs R Large
Hon Secretaries of Committees	
Masters	D McCreadie
Synchronised Swimming	Mrs J Hulbert

2 That the Executive Committee be authorised to make appointments to the offices of Championships Assistant Hon Secretary, Hon Secretary of the Diving Committee, Hon Synchronised Swimming Competitions Secretary, Public Relations Officer, Swimming Officials Organiser and Water Polo Manager, for which no nominations had been received.

## 9 ELECTION OF 12 MEMBERS TO SERVE ON THE EXECUTIVE COMMITTEE

RESOLVED: 1 That the following persons be elected to serve on the Executive Committee, unopposed:

Mrs E M Adams	Amersham SC
N R J Brand	Chesham SC
D Mason	Newbury District SC
G Shields	Bracknell & Wokingham SC
P Tanner	Reading SC
P M Tiley	Reading SC
Mrs S Topchik	Slough & Eton Dolphins SC

2 That the Executive Committee be authorised to appoint up to 5 persons to serve as Members of the Committee.

10 APPOINTMENT OF EXAMINER OF ACCOUNTS

RESOLVED: That Ms N Carmichael ACCA be appointed examiner of accounts for 2009.

11 ANY OTHER BUSINESS

A ASA SOUTH EAST REGION

Reference was made to the Annual Council Meeting of ASA South East Region, to be held early in September 2008. Those present were reminded that notice, of any issue to be raised on the annual report or accounts, had be given by 15 August 2008. The Officers were authorised to give notice, as necessary, on behalf of the Association.

RESOLVED: That Miss S M Harrison, Mrs M S Lyne and either Mrs E M Adams or K H Adams be appointed as the delegates of the Association to the Annual Council Meeting of ASA South East Region.