



ASA South East Region

Management Board Meeting (RMB) – 14 November 2007

REPORT

For information and circulation to: **Sub-Regional Secretaries and Discipline Group Managers**

Please read this report in conjunction with the papers available on the regional website www.southeastswimming.org. To access the last RMB minutes and papers, please click on Minutes of Meetings and then Regional Management Board. For previous RMB minutes and papers, please click on Document Library and then for minutes click on Minutes and for the other papers click on Miscellaneous Documents.

Items on the Agenda included:

1. Aquatic Strategy

The Region is developing an Aquatic Strategy to cover the period of 2009-13 and will be consulting with the Sub-Regions and Discipline Groups during the months of January and February 2008. The relevant Regional Development Officer, Helen Beckley or Natalie Cunningham, will work with Sub-Regions and Discipline Groups to programme in dates for the consultation. In addition, to ensure that external partners provide their comments on the strategy, a consultation document with a feedback form will be made available on the regional website and distributed through existing networks during December 2007.

2. ASA Council 2008

The next ASA Council Meeting is to be held on Saturday, 11 October 2008 at Selsdon Park Hotel, Croydon.

3. Administrative Calendar for 2007/08

The Region has produced an Administrative Calendar for 2007/08 (that incorporates the ASA Administrative Calendar), which can be viewed on the regional website, under RMB papers from the meeting held on 14 November 2007.

4. Annual Regional Report 2008

The past two Annual Regional Reports were produced in what is considered to be the "old" style. Looking at reports that other regions have produced, and given that we have a need to communicate with external partners, the Board decided to have the report produced professionally next year, adopting a similar layout to the Report produced in 2007 by another region. The actual content of the report is still to be agreed.

5. ASA SER Annual Awards and Dinner/Dance 2008

The Annual Awards and Dinner/Dance 2008 will follow the same format and have the same content as the event held in 2007. The date set for the event is Saturday, 6 September 2008.

The Region is keen to raise its profile and provide high quality “development training” to its membership and, is planning to offer a number of exciting and “not to be missed” workshops/sessions that most volunteers will find irresistible to attend on the day of the ACM (06 September 2008). To make the day even more special, the Region is considering having a well-known guest speaker. This item will be discussed by the Board at its meeting in December.

6. Remuneration of IT Costs

The Board took the view that key Regional volunteers, e.g. Discipline Managers, should have high speed access to the Internet, and agreed to make available a claimable allowance of £120 per annum for this, the cost to be met from within appropriate budgets.

7. Regional Handbook

The final draft of the Regional Handbook will be considered at the December RMB meeting with a target of having the handbook available from January 2008.

8. Regional Director’s 6 monthly Report including KPIs

The full report and evaluation of key performance indicators for the period of April to October 2007 is available on the regional website under, November RMB meeting.

9. Affiliations and Resignations

Two new clubs, SwimExcell Esher (Surrey ASA) and Aqua SC (Sevenoaks) (Kent County ASA), have recently been affiliated to the Region.

10. Swimwear Supplier

The Region has extended the contract with Mailsports for a further two years until the end of 2009.

Please let us know if you find these reports useful. Your comments will be greatly appreciated.

Roger Prior (Regional Chairman) and Eli Karlicka-Cook (Regional Director)
November 2007